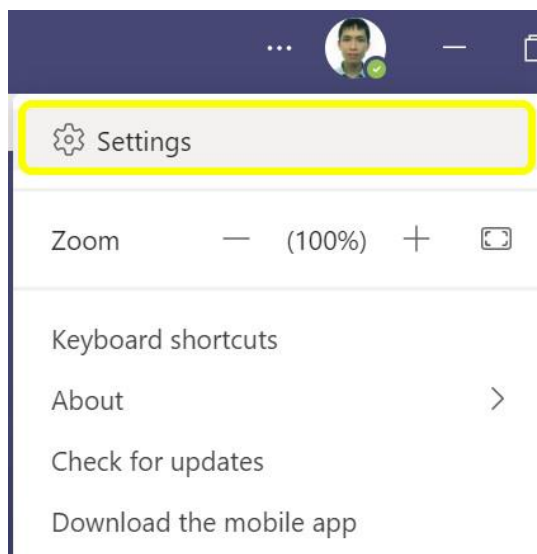


## How can I set up my AVerMedia speakerphone on ClickShare

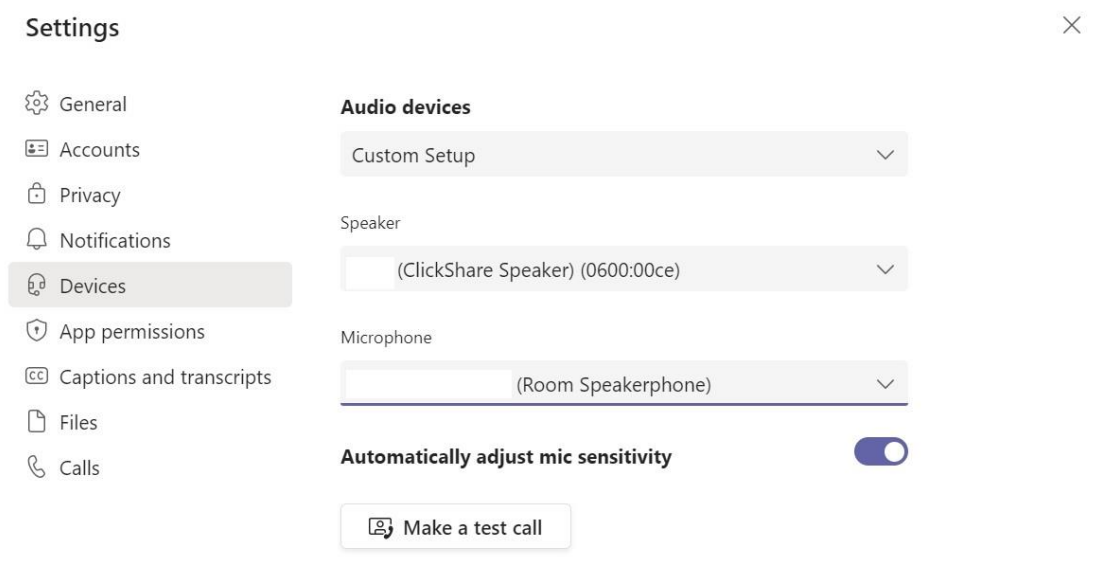
**STEP 1.** Make sure your AVerMedia device on ClickShare is installed before you begin.



**STEP 2.** Taking Microsoft Teams for example, Click the Profile icon on the top-right of the window, and then select Settings, as shown below:



**STEP 3.** In the Settings window click on Devices, then scroll down to the “Audio devices” section. Click on the drop-down menu and select your speakerphone.



Once, you have selected **ClickShare Speaker** , and **Room Speakerphone**. And you’re all ready to host or join a meeting!